



## Site Plan Review Application

### Applicant Information:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ (Work) \_\_\_\_\_ (Home)

### Other Applicants & Interested Parties:

#### Owner(s):

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ (Work) \_\_\_\_\_ (Home)

#### Developer(s):

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ (Work) \_\_\_\_\_ (Fax)

#### Engineer:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ (Work) \_\_\_\_\_ (Fax)

#### Surveyor:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ (Work) \_\_\_\_\_ (Fax)

#### Agent / Attorney:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ (Work) \_\_\_\_\_ (Fax)

**Site Information:**

Site Address: \_\_\_\_\_

Property Identification Number (PIN): \_\_\_\_\_

Legal Description: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Total Site Area (acres or square feet): \_\_\_\_\_

**Land Use and Zoning:**

<u>Location</u>	<u>Current Zoning</u>	<u>Current Land Use</u>
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Proposed Site \_\_\_\_\_

Adjacent North of Site \_\_\_\_\_

Adjacent South of Site \_\_\_\_\_

Adjacent East of Site \_\_\_\_\_

Adjacent West of Site \_\_\_\_\_

<u>Location</u>	<u>Proposed Zoning</u>	<u>Proposed Land Use</u>
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Proposed Site \_\_\_\_\_

**Anticipated Construction Time:** \_\_\_\_\_

**Will Development be Staged:** \_\_\_\_\_

**Brief Description of Development / Project:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Ground Coverage:**

	<u>Buildings</u>		<u>Pavement</u>	
Existing:	_____ s.f.	_____ % of site	_____ s.f.	_____ % of site

Additional				
Proposed:	_____ s.f.	_____ % of site	_____ s.f.	_____ % of site

Total				
Proposed:	_____ s.f.	_____ % of site	_____ s.f.	_____ % of site

**Gross Floor Area (GFA):**

Existing: \_\_\_\_\_ s.f.

Additional

Proposed: \_\_\_\_\_ s.f.

Total

Proposed: \_\_\_\_\_ s.f.

**Breakdown of Proposed Use(s) by GFA:**

<u>USE</u>	<u>GFA</u>
_____	_____
_____	_____
_____	_____
_____	_____

Describe in terms of any other units of measure the use of occupancy of the building(s) such as maximum seating capacity, number of employees, number of tables, etc.:

\_\_\_\_\_

\_\_\_\_\_

Effect of the project on public services, such as electric, gas, water, sewer, streets, schools, fire, waste disposal and recreational facilities:

\_\_\_\_\_

\_\_\_\_\_

**Parking and Traffic:**

	<u>Parking Space(s)</u>	<u>Loading Space(s)</u>
Existing	_____	_____
Additional Proposed	_____	_____
Total Proposed	_____	_____

How many vehicles are used for business and parked on site: \_\_\_\_\_

	<u>A.M. Peak</u>	<u>P.M. Peak</u>
Estimated Traffic Flow Within the Site:	_____	_____
Estimated Traffic Flow on Streets Adjacent to Site:	_____	_____

**Utility Usage:**

A separate service (electric, gas, water) is required for each business or living unit.

	<u>Existing</u>	<u>Proposed</u>	<u>Total</u>
<b><u>Electric</u></b>			
Number of Service(s)	_____	_____	_____
Primary / Secondary	_____	_____	_____
Phase (1 or 3)	_____	_____	_____
Voltage (120,208,240)	_____	_____	_____
Usage Monthly (Kilowatt Hours)	_____	_____	_____
<b><u>Gas</u></b>			
Number of Service(s)	_____	_____	_____
Service Pressure (psi)	_____	_____	_____
Usage Monthly (1,000 cf)	_____	_____	_____
<b><u>Water</u></b>			
Number of Service(s)	_____	_____	_____
Service Size (5/8x3/4, 1, 2, etc.)	_____	_____	_____
Population Equivalent (1PE=100gal sewage per day)			
Domestic	_____	_____	_____
Process	_____	_____	_____
Landscape	_____	_____	_____

**Wastewater**

Number of Service(s) \_\_\_\_\_

Population Equivalent (1PE=100gal sewage per day) \_\_\_\_\_

Domestic \_\_\_\_\_

Process \_\_\_\_\_

Describe or list products and their composition included in process wastewater: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Site Work:**

Amount of Grading: \_\_\_\_\_ cut \_\_\_\_\_ fill

Will the project require removal of soils from the site: \_\_\_\_\_ yes \_\_\_\_\_ no

If Yes, how may cubic yards and where is soil being relocated: \_\_\_\_\_

\_\_\_\_\_

**Erosion and Sediment Control Plan:**

An erosion and sediment control plan conforming to Illinois Department of Transportation specifications, which are at least as protective as the requirements contained in the Illinois Environmental Protection Agency's Illinois Urban manual, 1995 must be shown. A Notice of Intent (NOI) must be filed with IEPA for land disturbing activities over 1 acre. This is a federal requirement. Be advised that the NOI and the EPA's acknowledgement letter must be posted in a conspicuous location at the job site or other location where public access is assured. The Storm Water Pollution Prevention Plan (SWPPP) must be kept on-site and available for inspection by City, State and/or Federal inspectors. Erosion and sediment control measures must be in place before excavation and grading can begin.

**Applicant Notification:**

The application shall be filled out completely so that there will be no ambiguity or uncertainty as to the applicant's intent in seeking approval of this application. Applicant is advised to review the City of Marshall Zoning Ordinance prior to filing an application and prior to appearing before the Zoning Board at the public hearing.

**Certification:**

Under penalty of perjury the undersigned hereby certifies that he/she has read and examined this application and that the proposed project is accurately represented in the statements made in this application.

Owner(s): \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

The signature of the property owner(s) is required for the application to be accepted.